

# EMILY LEMBECK EARLY LEARNING CENTER

## FAMILY SUCCESS TOOLKIT



377 Henry Drive, Marietta, Georgia 30064 | (678) 919-4590  
[www.marietta-city.org/earlylearningcenter](http://www.marietta-city.org/earlylearningcenter)

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# Who to Contact



**Christine Ramirez**  
Director

> [cramirez@marietta-city.org](mailto:cramirez@marietta-city.org)



**Meredith Crittenden**  
Early Learning  
Coordinator

> [mcrittenden@marietta-city.org](mailto:mcrittenden@marietta-city.org)



**Taytum Morrison**  
Child Development  
Specialist

> [tmorrison@marietta-city.org](mailto:tmorrison@marietta-city.org)



**Graciela Herrero**  
Early Learning Office  
Manager

> [gherrero@marietta-city.org](mailto:gherrero@marietta-city.org)

	Contact
Transportation Change	Please email your student's teacher and CC <a href="mailto:cramirez@marietta-city.org">cramirez@marietta-city.org</a> , <a href="mailto:mcrittenden@marietta-city.org">mcrittenden@marietta-city.org</a> , and <a href="mailto:gherrero@marietta-city.org">gherrero@marietta-city.org</a> . Dismissal changes must be made by noon.
Attendance	<a href="mailto:gherrero@marietta-city.org">gherrero@marietta-city.org</a>
Clinic /Nurse	Rachael Fain <a href="mailto:rfain@marietta-city.org">rfain@marietta-city.org</a>
General Questions	Graciela Herrero (bilingual) Early Learning Office Manager <a href="mailto:gherrero@marietta-city.org">gherrero@marietta-city.org</a>

## Uniforms

- > All students are expected to be in uniform Mondays through Fridays unless the school has a designated dress-down day. The following describes our ELC uniform policy:
  - Non-embroidered polo-style shirt in light or navy blue from any store you choose
  - Emily Lembeck Early Learning Center Spirit wear T-Shirts (available to purchase)
  - Girls may wear uniform dresses (shorts underneath, please)
  - Button down shirts and blouses in light or navy blue
  - Comfortable bottoms and shoes that will allow for free movement and play

## What to Pack

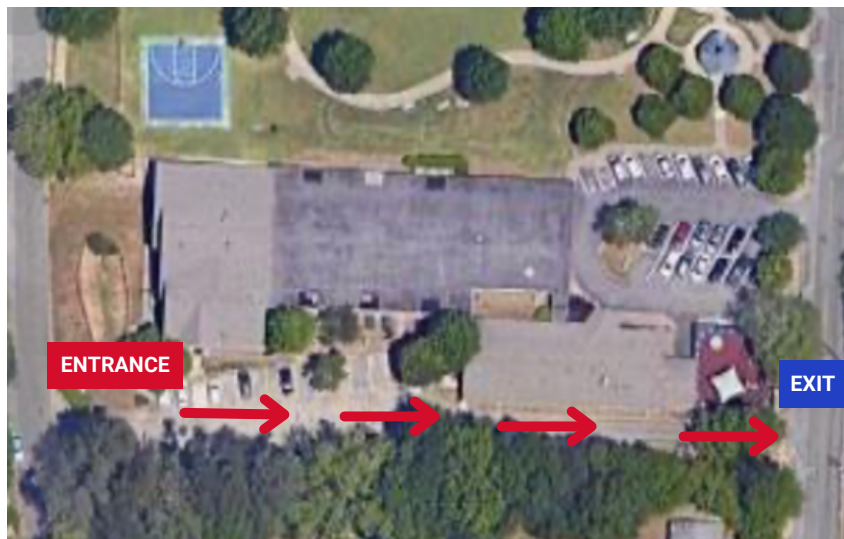
- > On the first day of school, students should bring:
  - A water bottle
  - An extra change of clothes to keep at school
  - A blanket for nap time
  - Their backpack and school supplies





# Carpool

- **Morning Carpool** begins at 7:30 a.m.
- Afternoon Carpool** begins at 2:15 p.m. All drivers must display their ELC Car Rider tag on their dashboard for the students they will pick up.



# Meet Taytum!

- Taytum Morrison is our Child Development Specialist! She can assist with community resources, as well as offer student-specific support. Her support can include but is not limited to:
  - Assisting with the creation of morning/evening routines
  - Transitioning into a full day of school
  - Screen time recommendations

Contact Taytum at  
[tmorrison@marietta-city.org](mailto:tmorrison@marietta-city.org)

Lunch at  
the ELC



## Student Meal Prices

Breakfast - \$2.00  
Lunch - \$3.00

See menus on the LINQ  
Connect app or at  
[www.marietta-city.org/nutrition](http://www.marietta-city.org/nutrition)

No outside breakfast is  
allowed.

Birthday celebrations will be  
worked out with the teacher.

# Schedule

- **School Hours**  
7:45 a.m. – 2:15 p.m.
- **Before and After School**
  - Before School Programming (BSP)** is available for \$5/day from 6:30-7:30 a.m.
  - After School Programming (ASP)** is available for \$10/day from 2:15-6:00 p.m.
- **Enrichment Programs**

Additional enrichment programs are also available throughout the year.

Scan the QR code or visit  
[bit.ly/30pP4eH](https://bit.ly/30pP4eH) to see  
available classes.



# Important Links



- > **Registration Gateway** - Update your student's information. It is important to do this every year so we have the most up-to-date information for your student.  
[cas.marietta-city.org](https://cas.marietta-city.org)
- > **Aspen** - Verify that your contact information is correct.  
[ga-marietta.myfollett.com](https://ga-marietta.myfollett.com)
- > **LINQ Connect** - Add money to your student's meal account, see daily menus, or apply for free and reduced meals. See Aspen to view your student's ID number.  
[linqconnect.com](https://linqconnect.com) | **Linq Connect app**
- > **RevTrak** - Pay for PPA dues, donations, and more.  
[marietta.revtrak.net/elc](https://marietta.revtrak.net/elc)



## Join the ELC PPA!

The Parents as Partners Association is a great way to volunteer and support the school. Membership fees are \$8 per family.

 @MariettaCityEarlyLearningCenter

 @marietta\_city\_early\_learning

# School Calendar

## 2023

AUG 2	First Day of School
SEP 4	Labor Day (Student Holiday)
SEP 25-29	Fall Break (Student Holiday)
NOV 7	Professional Learning (Student Holiday)
NOV 13- 17	Conference Week
NOV 20-24	Thanksgiving Break (Student Holiday)
NOV 27- DEC1	Conference Week
DEC 19	End of First Semester
DEC 20-29	Winter Break (Student Holiday)

## 2024

JAN 1-2	Winter Break (Student Holiday)
JAN 3	Professional Learning (Student Holiday)
JAN 4	First Day of Second Semester
JAN 15	MLK Jr. Day
FEB 19	President's Day (Student Holiday)
FEB 20-23	Mid-Winter Break (Student Holiday)
APR 1-5	Spring Break (Student Holiday)
APR 22 - MAY 3	Conference Week
MAY 23	Last Day of School